

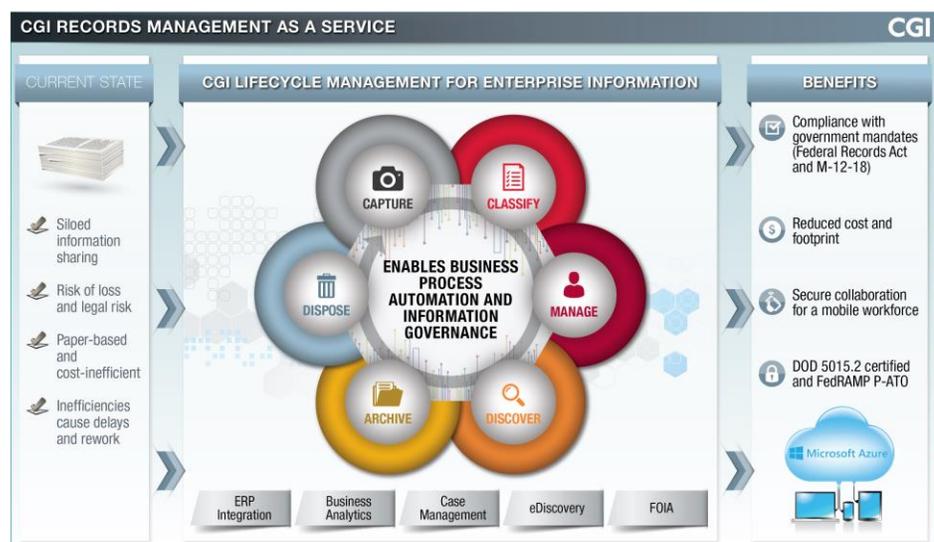
Cloud-based Records Management as a Service

Accelerate digital transformation and M-12-18 compliance

Effective and efficient management and access to information have proven crucial to the success of federal agencies. CGI has partnered with OpenText to deliver an innovative cloud-based records management solution that gives agencies an unprecedented opportunity to transform the way records are managed, comply with regulatory deadlines, and build a solid digital foundation for mission accomplishment.

CGI's Records Management as a Service (RMaaS) enables agencies to implement electronic records management to comply with records management, regulatory, and audit requirements, such as the Managing Government Records Directive (M-12-18), quickly and with lower risk.

Our cloud-based RMaaS combines industry-leading technology OpenText, best-practice methodology, and proven solutions to enable business process automation and workflow management that complies with directives, while also greatly enhancing mission performance and effectiveness.



Hosted in the secure Microsoft Azure FedRAMP cloud, RMaaS offers agencies a Department of Defense 5015.2 certified records management environment to address immediate and long-term enterprise records management content and case management objectives.



KEY FEATURES

- Complete information management and transparent governance
- RM capabilities embedded in key user applications
- ERP integration
- Security across devices and systems
- Business analytics and intelligent automation

BENEFITS OF CLOUD-BASED RECORDS MANAGEMENT WITH CGI

- Rapid, low-risk achievement of M-12-18 compliance
- DOD 5015.2 certified records management environment
- Optimized user experience
- Cloud-first/Mobile-first
- Confidence in working with a skilled RM partner whose best-in-class resources are experienced in RM, cloud, and the reduction of in-house infrastructure
- Lower operating costs and investment
- Reduced security/compliance risk

BEYOND COMPLIANCE: DRIVING DIGITAL TRANSFORMATION

On top of presidential directives for electronic email (2016) and record (2019) management, agency executives face an onslaught of regulations and mandates that place significant burden on information systems. From legal requirements to protect classified information and individual privacy to regulatory mandates ranging from a cloud-first approach to Department of Defense security standards, agencies need a records management solution that not only ticks the compliance checkbox, but also paves the way continuous improvement and innovation.

CGI's RMaaS is a purpose-built, enterprise-scale platform that:

- **Provides a complete information management solution**, combining the cloud benefits of lower overhead and no infrastructure or deployment costs with enterprise-grade security and records management compliance
- **Promotes digital transformation and transparent information governance** through OpenText's seamless integration with Microsoft Office 365 within Microsoft's productivity cloud
- **Optimizes the user experience instead of hindering it, promoting user adoption**; RMaaS capabilities are easy to use because they're embedded in the applications where users spend their time—including Outlook, Word, Excel, and SharePoint—minimizing disruptions to operations
- **Enables agencies to manage their growing volumes of content**, such as SharePoint documents and Exchange email, while significantly reducing ongoing administration and storage costs
- **Seamlessly integrates with CGI's industry-leading federal enterprise resource planning platform Momentum® to support federal financial management**, streamlining operations and reducing administrative burden
- **Offers secure collaboration for a mobile workforce**, with information at the fingertips of employees across devices and operating systems
- **Supplements content and records management with business analytics and intelligent automation capabilities**, including workflow and case management, eDiscovery, and eFOIA; RMaaS automatically categorizes information, allowing users to gain new insights, identify business trends, and detect insider threats

Agencies need a secure solution that not only manages information, but enables the entire IT mission. CGI and OpenText can help.

ABOUT CGI

Founded in 1976, CGI is one of the largest IT and business process services providers in the world. Operating in hundreds of locations across the globe, CGI helps clients become customer-centric digital organizations. We deliver high-quality business and IT consulting, systems integration and transformational outsourcing services, complemented by more than 150 IP-based solutions, to support clients in transforming into digital enterprises end to end. CGI works with clients around the world through a unique client proximity and best-fit global delivery model to accelerate their digital transformation, ensure on-time, within budget delivery, and drive competitive advantage in today's increasingly digital world.

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