

# ULO Management Accelerator on ServiceNow™



## Simplify and perfect your compliance with U.S.C. 1501

*Are ULO compliance efforts consuming your staff's time?*

*Do you risk of errors and delays due to the manual process?*

*Do you wish for more transparency in managing your ULOs?*

Every year, every federal agency expends countless hours and efforts of staff certifying their Unliquidated Obligations (ULOs) – typically funds allocated to the agency that have not been used. Subject to regular audits, ULOs require detailed attention and widespread coordination. Once a year, program offices must identify every ULO assigned to their agency, review and validate them, and certify whether the funds will be used or should be de-obligated. It is an onerous and exacting task, requiring:

- **Extensive coordination**, involving staff in the program office, as well as procurement, budget, finance, and oversight offices.
- **Ad hoc communication** among the parties typically through emails to be tracked and verified.
- **Clear, written explanations** for each ULO, e.g., why it should or should not remain open, any provisions that prevent returning the funds to Treasury, and dates and names of individuals involved.
- **Repetitive processes**, required to be updated at regular, specified intervals.

### The CGI Solution

CGI's **ULO Management Accelerator on ServiceNow™** automates the entire ULO documentation process by:

- Assign open obligations for review, ensuring that no ULOs are overlooked.
- Generate and automatically distribute memos for the CFO and other leaders who need to be kept apprised of obligations.
- Create workflows for certification of ULOs, ensuring that all parties receive timely notice of actions required of them.
- Enable participants to check in on the process at any point.
- Provide reports customized to the needs of each agency.



### Benefits

- Optimize existing technology investments to automate the process
- Reduces staff time to produce compliant documentary evidence
- Mitigates risk of untimely or inaccurate reports
- Provides real-time information for CFO and other leaders
- Alert individuals when their action is needed
- Identifies missed opportunities to pursue further use of funds
- Avoids penalties for non-compliance

### About CGI

CGI is among the largest IT and business consulting services firms in the world. Our health and social services practice has more than 700 experts focused on helping clients modernize legacy IT environments, increase security, and become more customer-centric.

### For more information

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