

Built-for-Government Enterprise Content Management

IMPROVE INFORMATION ACCESS, REDUCE COSTS, INCREASE PRODUCTIVITY

BUSINESS BENEFITS

- **Scalability.** Respond to today's needs and position for growth with a highly scalable solution that serves the organization and complements existing solutions.
- **Reliability.** Ease access to accurate information by centralizing data.
- **Cost-effectiveness.** Save significant time, money and resources with access to documents online.
- **Regulatory compliance.** Comply with changing regulatory requirements.
- **Security.** Protect information through secure access to the right content for the appropriate staff.
- **Affordable deployment.** Serve hundreds or thousands of users with a single deployment.
- **Simple user experience.** Reduce training costs and transform file clerks into document managers through an intuitive interface.
- **Disaster recovery.** Reduce risk-associated loss.
- **Anywhere, anytime access.** Gain timely access to critical information across the enterprise and within business processes.

State and local organizations receive, produce, process and store a vast amount of documents every day. And the volume continues to grow. Yet the traditional approach to content management—paper-based processes, filing cabinet storage, and department isolation—is inefficient because it makes information time-consuming to access, costly to store, and impossible to integrate into business processes. This growing mountain of documents—combined with pressure to reduce storage and processing costs, comply with changing legislation and access timely information—is driving the demand for a new approach.

CGI helps state and local organizations get this growing concern under control with AMS Advantage® Enterprise Resource Planning's (ERP) integrated Enterprise Content Management (ECM) solution. This solution provides a structured approach to consistent, centralized, searchable, and secure storage that helps organizations make better use of information, reduce cost and risk, and increase productivity.

With ECM, our clients digitize paper-based information instead of filing duplicate copies and wasting precious floor space. By digitizing information, organizations have timely and secure access to information online, which reduces data entry and storage costs, achieves regulatory compliance, and protects against information loss. It also helps increase productivity by refocusing staff away from data entry and onto the core business of government.

Information access to support business process

With AMS Advantage ERP's integrated ECM solution, organizations associate digitized information with established business process workflows, including automatic routing and approval for accounts payable and accounts receivable.

- This allows for timely, "one click" access to information within the context of the business process.
- Organizations also establish a foundation for ECM across the enterprise.

AMS Advantage ERP's integrated ECM solution provides state and local governments with a proven solution and structured approach to achieve cost savings, productivity, and compliance.

Integrated ECM for enterprise resource planning

Whether organizations are looking to automate data capture or just move to electronic storage, the AMS Advantage ERP integrated ECM solution combines the power of state- and local-specific ERP software with the benefits of ECM to increase productivity, achieve timely access to information and improve regulatory compliance. Features and benefits of ECM and AMS Advantage's integrated ECM solution include:

Enterprise content management	AMS Advantage integrated ECM
<ul style="list-style-type: none"> ▪ Capture and storage solution ▪ Scanning and document capture ▪ Full range of input from email to word processing files, Web forms and other e-content ▪ "One click" access to documents and images ▪ Advanced capture and recognition ▪ Reporting, searching and retrieval ▪ User configurable security ▪ Consistent, centralized storage ▪ Classification and categorization ▪ Highly scalable 	<ul style="list-style-type: none"> ▪ Capture solution foundation ▪ Storage solution foundation ▪ Connector links AMS Advantage ERP to storage device ▪ Seamless integration with AMS Advantage ERP ▪ Electronic routing ▪ Rules-based workflow to automate the flow of information and documents within the operational processes

CORPORATE PROFILE

At CGI, we're in the business of satisfying clients. For 30 years, we've operated upon the principles of sharing in clients' challenges and delivering quality services to solve them. A leading IT and business process services provider, CGI has approximately 25,000 professionals operating in 100+ worldwide offices.

Through our leading ERP suite, AMS Advantage, CGI has helped 190+ state and local organizations better serve 90+ million citizens. Designed exclusively to support the business of government, CGI's AMS Advantage solution allows clients to improve operational efficiencies, constituent services and performance—all while reducing costs.

For more information, contact CGI at 1.800.321.0267.